## How to upload BoQ in WAMIS

- 1. Go to Works  $\rightarrow$  Tendering  $\rightarrow$  Upload BOQ Details screen.
- 2. Click on <u>Click Here</u> link to download Excel Template.

SEARCH														
Parent W	/ork Number						F	arent Work Jescription						
Choose H	lead	0000 All He	eads			`	✓ S	cheme(Plan/Non Plan)	All			[	~	
Scheme		Select			~		v	Vork Type	Select			[	~	
Category	1	🔾 Regular	O Deposit	t			A	ccount Type	AG Account			[	$\checkmark$	
BoQ Uplo	oad Status	Not Upload	led		~									
Filter	r Clear													
CLICK HE	CLICK HERE TO DOWNLOAD BOQ EXCEL TEMPLATE													
UPLOAD	BOQ							NOTE : BO	Q DETAILS CAN B	e uploadei	D MULTIPLE TI	IMES FOR	THE SA	ME WORK
Departm	ent (SOR Publ	ished by)	Select		~	•	Branch		Selec	t			~	*
SR Zone			Select		~	•	Work N	umber	Pleas	e Select Wo	ork			
Excel Fil	e				Browse	•	Upload							
BOQ DE	ETAILS													
Sr.No	Work No.	Work Descripti	on	Parent Work No.	Parent Work	Descri	iption	Heads Classification	n	Category	Work Type	Select	View	Delete
1	415/1032/1	Construction of platform at Raj Sundargarh	tube well ga	415/1032	Construction platform at P Sundargarh	of tube atrapa	e well Ida,	13/2215/NP/01/800	)/1012/14001/-	Regular	Tube Wells	0	U.	×

3. Click on the <u>Click Here</u> link → System will prompt whether to Open, Save or Cancel the excel template → Click on the save button to save the excel template.

CLICK HERE TO DOWNLOAD BOQ EXCEL TEMPLATE																
UPLO	UPLOAD BOQ NOTE : BOQ DETAILS CAN BE UPLOADED MULTIPLE TIMES FOR THE SAME WORK															
Department (SOR Published by)Select			× * Branch			anch	Select						V			
SR Zo	ne			Select		V	* Wo	ork Num	iber		Pleas	e Select Wo	ork			
Excel File Brow					Browse	* Upload										
						al h <u>himitii i i i i i i i i i i i i i i i i i</u>										
BOC	) DET.	AILS														
Sr.t	No V	Vork No.	Work Descripti	on	Parent Work No.	Parent Work D	escription		Heads Classifica	ation		Category	Work Type	Select	View	Delete
1	4	15/1032/1	Construction of platform at Raj Sundargarh	tube well ga	415/1032	Construction of platform at Pat Sundargarh	tube well rapada,		13/2215/NP/01	/800/101	2/14001/-	Regular	Tube Wells	0	T	X
(	Οο γοι	u want to ope	en or save <mark>Boq_Te</mark>	mplate.xls fror	n <mark>wamis-odisha.gov.i</mark>	n?				Open	Save	▼ Can	cel x			

 enter necessary item in the item description of downloaded Excel Template → There are two more column 'Unit' And 'SR Year column' where the data will be populated in the drop down box ,user need to select the correct Unit and SR Year. A sample downloaded Excel template is shown below.

м	U	U	U	L	
Item Code	Item Description *	Quantity *	Rate *	Unit *	Sr Year
	Clearing and grubbing road land including uprooting rank vegetation,				
	grass, bushes, shrubs, saplings and trees girth up to 300 mm, removal of				
	stumps of trees cut earlier and disposal of unserviceable materials and				
	stacking of serviceable material to be used or auctioned, up to a lead of				
	1000 metres including removal and disposal of top organic soil not				
	exceeding 150 mm in thickness as per specification and direction of				
	Engineer -incharge.				
1		100	200	Cubic Meters	2014
	Dismetalling of brick or stone masonary in lime or cement mortar above 3				
	m height including stacking the useful materials for reuse and removing				
2	the derbis within 50 m lead.etc complete	40	100	Square Meters	2014
	Construction of embnkment with approved material obtained from borrow				
	pits with all lifts and leads. Transporting to site by mechanical means				
	within a lead of 5kms, spreading, grading to required slope and				
	compacting to meet requirement Specifications for Road & Bridge works				
3	(4th Revision)and as per the direction of engineer in charge.	150	200	Cubic Meters	2014

## 5. For uploading the BoQ. Go to Works → Tendering → Upload BOQ Details .Search work and click on select button to against the work.

SEARCH											
Parent Work Number	213/403			Parent Work Description							
Choose Head	0000 All Heads		~	Scheme(Plan/No	n Plan) 🔤All				~		
Scheme	No Scheme	~		Work Type	Select			[	$\checkmark$		
Category	🔿 Regular 🔹 Deposit			Account Type	AG Account				¥		
BoQ Upload Status	All	~									
Filter Clear											
CLICK HERE TO DOWNLOAD BOQ EXCEL TEMPLATE											
UPLOAD BOQ				N	DTE : BOQ DETAILS CAN I	BE UPLOADE	D MULTIPLE T	IMES FOR	THE SA	AME WORK	
Department (SOR Publishe	d by)Select		*	Branch	Sele	ct			~	] *	
SR Zone	Select		*	Work Number	Plea	se Select Wo	ork				
Excel File		Broy	vse * l	Upload							
BOQ DETAILS											
Sr.No Work No. Wor	k Description	Parent Work No.	Parent Work	Description	Heads Classification	Category	Work Type	Select	View	Delete	
1 213/403/1 New	Work fr testing purpose	213/403	New Work fr	testing purpose	07-5054-80-190- 1277-35050-000	Regular	Buildings	0		×	

## 6. Select the required details i.e- Department-> Branch-> SR Zone-> Browse the excel file → click the upload button→BOQ file will be uploaded.

SEARCH											
Parent Work Number	213/403			Par Des	ent Work cription						
Choose Head	0000 All Heads			✓ Sch	eme(Plan/Non Plar	)All			[	¥	
Scheme	No Scheme	V		Wor	k Type	Select			[	×	
Category	🔿 Regular 🛛 🔿 Deposit			Acc	ount Type	AG Account			[	×	
BoQ Upload Status	All	$\checkmark$									
Filter Clear											
CLICK HERE TO DOWNLOAD BOQ EXCEL TEMPLATE											
UPLOAD BOQ					NOTE : I	OQ DETAILS CAN B	e uploade	D MULTIPLE TI	MES FOR	THE SA	AME WORK
Department (SOR Published	by) Works		▼ *	Branch		All				¥	
SR Zone	Cuttack Zone		▼ *	Work Nun	nber	213/403/1					
Excel File	C:\Users\UditNaraya	n\Desktop\B Browse.	*	Upload							
BOQ DETAILS											
Sr.No Work No. Work	Description	Parent Work No. Par	rent Wor	k Description	He	ads Classification	Category	Work Type	Select	View	Delete
1 213/403/1 New	Work fr testing purpose	213/403 Nev	w Work f	r testing purpos	e 07- 127	5054-80-190- 7-35050-000	Regular	Buildings	۲	L.	×

7. To show the uploaded BoQ details. Click the select radio button → Click on View icon to see the BOQ details

BOQ DET	AILS			Amount in Rs.					
Sr. No.	Item Description	Unit	Rate	Quantity	Amount				
1	Clearing and grubbing road land including uprooting rank vegetation, grass, bushes, shrubs, saplings and trees girth up to 300 mm, removal of stumps of trees cut earlier and disposal of unserviceable materials and stacking of serviceable material to be used or auctioned, up to a lead of 1000 metres including removal and disposal of top organic soil not exceeding 150 mm in thickness as per specification and direction of Engineer -in ?charge.	cum	200.0000	100.0000	20,000.00				
2	Dismetalling of brick or stone masonary in lime or cement mortar above 3 m height including stacking the useful materials for reuse and removing the derbis within 50 m lead.etc complete	sqm	90.0000	40.0000	3,600.00				
3	Construction of embnkment with approved material obtained from borrow pits with all lifts and leads. Transporting to site by mechanical means within a lead of 5kms, spreading, grading to required slope and compacting to meet requirement Specifications for Road & Bridge works (4th Revision)and as per the direction of engineer in charge.	cum	200.0000	150.0000	30,000.00				
	Total Amount : 53600								
	Tender Amount - 0.00								
		10	act ranounc						

8. To delete the uploaded BoQ details, Click on delete icon to delete the all the BOQ records uploaded → It will ask confirmation whether you want to delete the records → Click on OK button to delete all the records.

Parent Work Number	213/403			Parent Work Description							
Choose Head	0000 All Heads		~	Scheme(Plan/Non Plar	1)All		¥				
Scheme	No Scheme	Mossa	ao from wohnogo	×	Select		V				
Category	⊖Regular ⊖D	IVIESSO	ge nom webpage		AG Account		×				
BoQ Upload Status	All										
Filter Clear	C C	Do You Want To Delet	e The All Boq Details For S								
CLICK HERE TO DOWNLOAD BOQ EXCEL TEMPLAT											
UPLOAD BOQ			ОК	Cancel	BOQ DETAILS CAN B	E UPLOADED MULTIPLE T	IMES FOR TI	IE SAME WORK			
Department (SOR Publishe	d by) Works				All			*			
SR Zone	Cuttack Zone		V * Work	Number	213/403	3/1					
Excel File	C:\Users\UditNara	ayan\Desktop\B Bro\	wse * Upload								
BOQ DETAILS											
Sr.No Work No. Work	k Description	Parent Work No.	Parent Work Descript	ion He	ads Classification	Category Work Type	Select V	ew Delete			
1 213/403/1 New	Work fr testing purpose	213/403	New Work fr testing pu	urpose 07- 127	5054-80-190- 77-35050-000	Regular Buildings	۲				

9. After clicking on Ok button to delete all the records → Alert message will be shown like this that the records are deleted successfully.

Alert	Alert										
BoQ Details Deleted Succ	essfully										
SEARCH											
Parent Work Number	213/403				Parent Work Description						
Choose Head	0000 All H	eads			✓ Scheme(Plan/	Non Plan)	All	$\checkmark$			
Scheme	No Scheme	2	$\checkmark$		Work Type		Select	$\checkmark$			
Category	○ Regular	○ Deposit			Account Type		AG Account	$\checkmark$			
BoQ Upload Status	All		~								
Filter Clear											
CLICK HERE TO DOWNLOAD	BOQ EXCEL	TEMPLATE									
UPLOAD BOQ						NOTE : BOO	Q DETAILS CAN BE UPLOADED MULTIPLE TIM	ES FOR THE SAME WORK			
Department (SOR Published	d by)	Works	~	*	Branch		All	✓ *			
SR Zone		Select	~	•	Work Number		Please Select Work				
Excel File			Browse		Unload						

## Note:-

- 1) BoQ details can only be uploaded if Technical Sanction (TS) details are available in WAMIS.
- BoQ can be uploaded/Deleted /Modified if the tender details are not filled up for that work. Once the tender details are filled up,no BoQ will be uploaded for the work.
- 3) BoQ will be upload as per the given format in WAMIS only.No Other format BoQ will be uploaded in wamis