

GOVERNMENT OF ODISHA  
WORKS DEPARTMENT

\*\*\*\*\*

18th

No. 1751 /W, Bhubaneswar, dated the February 2012.  
PL II - 2/2012  
From

Sri G. Pradhan, OAS (SAG),  
Additional Secreay to Government.

copy to all SDO

21/3/12

To

The Chief Engineer, World Bank Project, Odisha  
The Chief Engineer (DPI & Roads), Odisha.  
The Chief Engineer (Buildings), Odisha.

15/12

**Sub: Conduct of regular meetings between executing agencies and Engineering officials.**

copying Bmly

21/3/12

Sir,

As you know, the department is committed to all-round development of the state through a large number of intrasectoral development programmes particularly in roads, bridges and buildings sector. Each year there is increased allocation of funds to the department and it should be ensured that all the funds meant for the projects are properly utilized within the financial year. Delay in execution of the works leads to extra expenditure.

circulate to all  
21/3/12

A

AM

22/2/11

Under this backdrop top-most care should be taken by each of you to see that

ACE (m)  
SE (m)  
SE. N. V.

1. The estimates are prepared carefully and diligently basing on the actual requirement of the site so that the requirement of revised cost estimate is eliminated as far as practicable and thereby deviation of the agreement is avoided.
2. The work should be completed within the stipulated time so that no escalation will be required for any extension beyond stipulated period.

AM

21/2

In order to achieve the above purpose, we may unanimously agree that the sincerity, punctuality and commitment of the executing agencies are most pivotal.

S. G. III  
21/04/12

Hence it is desirable that progress of each individual project should be strictly monitored by each official kept in-charge of the project as well as by the supervising officers. Regular contact

management meetings should be held between the executing agencies and the controlling officers at least once a fortnight. The Superintending and Executive Engineers are required to conduct joint meeting in each month, record the minutes of the meeting mentioning therein the actions taken to obviate the obstructions and submit the proceedings to you as well as to this department for review. Every agency is required to submit detailed work programme, both financial and physical for each work which should be a part of agreement having datelines fixed so that during review, failure if any, on the part of the agency is easily monitored and remedial action taken. The departmental officers should take all out effort to sort out the normal constraint of individual project such as land acquisition, shifting of utility services, cutting of trees removal with due diligence. provisions of the agreement who fail to achieve the desired/targeted achievement.

This should be treated as urgent and implemented scrupulously.

Yours faithfully,

*[Handwritten Signature]*

Additional Secretary to Government

18/2/2012

B-III - MSC - 15/12

MEMO NO 5731 (70)

dt 25-2-12

copy forwarded to all SEs/Es of (R&B) Wings for information & n/a.

12 copies  
(copies)  
*[Handwritten initials]*

*[Handwritten signature]*  
25/2/12

A C E (13)