

GOVERNMENT OF ODISHA  
WORKS DEPARTMENT

\*\*\*\*\*

No.07596600112019/ 8114 /W, Bhubaneswar, Date. 18-7-2019

From

Sri Dillip Kumar Ray,  
Additional Secretary to Government

To

E.I.C.(C), Odisha,  
MD, OB&CC Ltd, Bhubaneswar  
All Chief Engineers, Works Department,  
Chief Architect, Odisha

Sub- **Proceeding of the meeting held on Governance Action Plan for  
implementation of 5T Framework held on 11.07.2019**

Sir,

In inviting reference to the subject cited above I am directed to forward herewith the approved proceeding of the meeting on Governance Action Plan for implementation of 5T Framework held on 11.07.2019 under the Chairmanship of Commissioner-cum-Secretary to Government, Works Department for information and necessary action.

Yours faithfully

Dm  
18/7/19  
Additional Secretary to Government

Memo No. 8115 /W, Date. 18-7-2019

Copy along with copy of enclosures forwarded to Deputy Secretary to Hon'ble Chief Minister, Odisha for information.

Dm  
18/7/19  
Additional Secretary to Government

Memo No. 8116 /W, Date. 18-7-2019

Copy along with copy of enclosures forwarded to Private Secretary to DC-cum-ACS for kind information of DC-cum-ACS.

Dm  
18/7/19  
Additional Secretary to Government

Memo No. 8117 /W, Date. 18-7-2019

Copy along with copy of enclosures forwarded to Additional Secretary to Government / Deputy Secretary to Government, Works Department for information and necessary action.

Dm  
18/7/19  
Additional Secretary to Government

115

### Proceeding of the Meeting

Meeting:	Meeting on Governance Action Plan for Implementation of 5T Framework
Chairman	Commissioner-cum- Secretary, Department of Works
Members present	As per Attendance Sheet attached
Date :	11.07.2019
Time :	10:30AM
Venue	Conference Hall, Department of Works

A meeting was held under the Chairmanship of the Commissioner-cum-Secretary, Department of Works to discuss the strategy for roll-out of **5T (Technology, Teamwork, Transparency, and Time leading to Transformation)** Action Plan (Governance Action Plan). At the outset, Commissioner-cum-Secretary welcomed all the members and introduced the concept of 5T and action plan prepared for the same. He stressed on the fact that the 5T Framework has been introduced by Hon'ble Chief of Minister of Odisha for transforming governance in Odisha. Thereafter, a power-point presentation was made to make the participants aware of the 21 Action Points for Department of Works, which has been approved by Hon'ble CM.

2. Thereafter, a detailed discussion was held on each of the points and the action plan was consolidated into 8 Strategic Areas for implementation:

- I. Policies and Regulation
- II. Project Management
- III. Procurement
- IV. Project Finance
- V. Technology
- VI. Communication
- VII. Human Resource Development
- VIII. Total Quality Management

The mapping of various action points with respect to these 8 Strategic Areas is given in Annexure I.



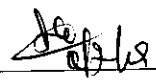


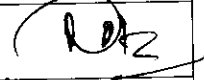
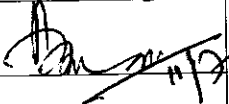
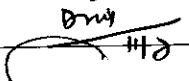
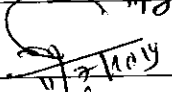
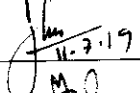

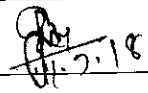


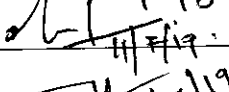
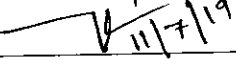
*[Signature]*  
11/7

*[Handwritten mark]*

*[Handwritten mark]*



**Meeting on Roll out Plan of 5 T**  
**Dt – July 11 2019**

Sl.No.	Name of the Officer with Designation	Signature
1.	Dr. Krishan Kumar, IAS , Secretary	
2.	R. B. Swain , EIC (CC)	 11.7.19
3.	A. K. Ray, CE (DPI&R)	
4.	R. K. Sahu, SE (CC)	
5.	B. C. Tripathy S.E (P)	 11.7.19
6.	F. M. Panigrahi S.E. (Roads)	
7.	SANDEEP HOTA, E.E. PLANNING	
8.	Anil K. Tripathy CE. W.B. Projects.	
9.	Dilip Kumar Ray, Addl. secy.	 11.7.19
10.	O. P. Patel E.E. (R.D & P)	 11.7.19
11.	J. K. Das Addl. Sec.	 11.7.19
12.	Manoranjan Misra	 11.7.19
13.	Nishant	 11.7.19
14.	R. R. Bhojdas (B.L.N.H)	 11.7.19
15.	N. C. Dora E.E. e-procure	 11.7.19
16.	Rabindra Ku. Acharya.	 11.7.19
17.	Mahendra Panda, Deputy Secy.	 11.7.19
18.		
19.		
20.		

### Proceeding of the Meeting

Meeting:	Meeting on Governance Action Plan for Implementation of 5T Framework
Chairman	Commissioner-cum- Secretary, Department of Works
Members present	As per Attendance Sheet attached
Date :	11.07.2019
Time :	10:30AM
Venue	Conference Hall, Department of Works

A meeting was held under the Chairmanship of the Commissioner-cum-Secretary, Department of Works to discuss the strategy for roll-out of **5T (Technology, Teamwork, Transparency, and Time leading to Transformation)** Action Plan (Governance Action Plan). At the outset, Commissioner-cum-Secretary welcomed all the members and introduced the concept of 5T and action plan prepared for the same. He stressed on the fact that the 5T Framework has been introduced by Hon'ble Chief of Minister of Odisha for transforming governance in Odisha. Thereafter, a power-point presentation was made to make the participants aware of the 21 Action Points for Department of Works, which has been approved by Hon'ble CM.

2. Thereafter, a detailed discussion was held on each of the points and the action plan was consolidated into 8 Strategic Areas for implementation:

- I. Policies and Regulation
- II. Project Management
- III. Procurement
- IV. Project Finance
- V. Technology
- VI. Communication
- VII. Human Resource Development
- VIII. Total Quality Management

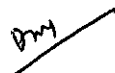
The mapping of various action points with respect to these 8 Strategic Areas is given in Annexure I.

- 111
3. It was decided in the meeting that there shall be one team for each of the strategic area to detail out actions that needs to be taken. The team will be coordinated by a Nodal Officer and shall be supervised by a Senior Officer. They can consult with professionals from different agencies, individuals and academic institutions etc, for working out their detailed plan.
4. For this purpose, following Nodal Officers and Supervising Officers are designated for the eight Strategic Areas:

Sl. No.	Strategic Area Name/Module Name	Nodal Officer	Supervising Officer
1	Policies and regulation	Er. FM Panigrahi, SE-Roads O/O CE(DPI)	Er. Rashmi Ranjan Bohidar, CE, NH
2	Project Management	Er. BC Tripathi, SE-Project	Anil Kumar Tripathi, CE, World bank
3	Procurement	Er. Jaswinder Singh, GM OBCC	Er. Jayakrushna Das, MD, OBCC
4	Project Finance	Er. Dr. NC Pal, SE, Planning, O/O EIC	Er. Aditya Kumar Ray, CE, DPI & Roads
5	Technology	Er. Samir Hota, EE-Planning	Er. SR Sethi, CE, Buildings
6	Communication	Er. Samir Hota, EE-Planning	Er. Ranjit Ku Sahu, SE, Central Circle, BBSR
7	Human Resource Development	Er. Manoranjan Misra, SE - PMU	Er. Rabindra Kumar Acharya, SE -NH(O)
8	Quality Management	Er. Hiralal Agarwal, EE, RDQP	Er. Om Prakash Patel, CE, RDQP

5. Additionally it was decided that there shall be three teams in department for the planning and monitoring of implementation of Governance Action Plan for 5T. These are as follows:
- Coordination and Synergy Team: This team will be headed by Mr. Dillip Kumar Ray, Additional Secretary and Mr. Mahendra Panda, Deputy Secretary shall be a member of the team. This team shall monitor all official work and file management.
  - Technical Support Team: This team shall be headed by Er. Manoranjan Mishra, SE and will be assisted by two engineers of Assistant Executive Engineer rank. This team shall provide all technical support and institutional support required for Planning and roll-out of the initiative.

  
 1/11/20

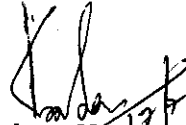
  
 1/11/20

  
 1/11/20

ii Lateral Support Team: This team shall be led by Professionals hired from outside the Department and would be assisted by resources persons. This team shall support in overall planning and monitoring of various activities.

6. Commissioner-cum-Secretary urged all the Nodal Officers and Senior Officers to think creatively while planning for their respective strategic areas, form their own teams and prepare their action plan for future discussion. This will be discussed in the next meeting.

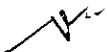
The meeting ended with vote of thanks to the Chair and all participants.



**(Dr. Krishan Kumar, IAS )**

**Commissioner-cum-Secretary,**

**Department of Works, Government of Odisha**



**Annexure I: Mapping of Action Points with the Eight Strategic Areas**

Sl. No	Action Points	Strategic Area
1	Convergence with Construction Workers Welfare Board to provide work site facilities at major project sites	Project Management
2	Develop internal mechanism for ensuring health, safety and work environment of labourers	Quality Management
3	Transfer of payment directly to the bank account of labourers by the Contractors through an appropriate mechanism	Technology
4	Capacity Building Program of Vendors for ensuring completion of work on time, to maintain quality and for use of modern technology and machinery	Quality Management
5	"Zero Tolerance" towards harassment in bill payment, introduction of mechanisms such as e-MB (electronic – Measurement Book), e-billing and quick online payment	Technology, Communication
6	Introduction of alternate dispute resolution mechanism for speedy resolution of disputes.	Project Management
7	Monthly payment of bills, even if it's a zero Bill	Project Management
8	Contractor Database Management and bringing transparency in the process of licensing of Contractors	Technology, Procurement
9	Use of Standard Procurement Documents for Civil works, goods and services	Procurement

*[Handwritten marks]*



10	Revision of OPWD code to align it with modern procurement construction management	Policy & Regulation
11	Partnering with professional agencies, academic institutions and consultants for bringing in cutting-edge knowledge and technology	Human Resource Development, Quality Management
12	Creating a conducive environment for professionals to work on various projects for value addition and quality improvement of public assets.	Human Resource Development
13	Transformation of OBCC into a professional, efficient & cost-effective infrastructure development corporation of State Government.	Human Resource Development, Procurement
14	Receipt and redressal of public grievances in an efficient and time-bound manner.	Communication
15	Quality control reports to be disclosed in public domain for a defined category of projects. Quality Control Directorate of department should be strengthened.	Quality Management
16	To ensure completion of Projects in time and to ensure quality of public assets being created, an Integrated Project Management Tool will be developed	Project Management, Technology
17	Social media tools shall be extensively used for information, education and grievance redressal	Communication
18	All Public buildings to be developed & maintained in an integrated manner by Works Department. Toilets & PH (Public Health) part of public buildings to be taken up by	Human Resource Development, Policy & Regulation

V

BM

LH

	Works Department only. Department may also prepare a restructuring proposal for reorganizing CEs & EICs.	
19	To develop a suitable and transparent mechanism to provide out of turn promotions to deserving engineers.	Human Resource Development
20	To map core competencies required for engineering and project management work and develop various training modules and exposure visit program for them. This will also be linked to the career progression policy.	Human Resource Development
21	To partner with a training institute of repute for institutionalizing the capacity & team building efforts	Human Resource Development

✓

BM